



CAIRNS
State High
The best we can be.

Cnr Sheridan & Upward Streets, Cairns, Queensland
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 Facsimile: +61 7 4051 5972
 Email: enrolmentofficer@cairnsshs.eq.edu.au
 Website: www.cairnsshs.eq.edu.au

Year 7 – Year 12 2019 Expression of Interest for Enrolment into Cairns State High School

Cairns State High School is governed by an Enrolment Management Plan which sets out the conditions under which a student may be enrolled. Full details are available at www.cairnsshs.eq.edu.au				Expression of Interest Form to be returned by:			
				DATE RECEIVED			
				RECEIPT NO.			
NO.							
Student's First Name				Student's Last Name			
Date of Birth	/	/					<input type="checkbox"/> FEMALE <input type="checkbox"/> MALE
<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Neither Aboriginal nor Torres Strait Islander <input type="checkbox"/> Both Aboriginal & Torres Strait Islander							
Wanting to Enrol into	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Current Year Level
Current School							
Parent/Legal Guardian 1 Details							
[Person responsible for school fees. All correspondence will be sent to Parent 1]							
Name				Signature			
Relationship to Student				Email			
Residential Address							
Mailing Address							
Home Phone			Mobile			Work Phone	
Parent/Legal Guardian 2 Details							
Name				Signature			
Relationship to Student				Email			
Residential Address							
Home Phone			Mobile			Work Phone	
If parents live separately which is primary place of residence for the child [please tick]			<input type="checkbox"/> Parent/Legal Guardian 1		<input type="checkbox"/> Parent/Legal Guardian 2		
ENROLMENT CATEGORY							
(please read and complete either Section 1 or Section 2 overleaf)							
<input type="checkbox"/> INSIDE CATCHMENT				<input type="checkbox"/> OUT OF CATCHMENT			
PLEASE ATTACH COPIES OF THE APPLICANT'S TWO MOST RECENT SEMESTER SCHOOL REPORTS AND NAPLAN RESULTS Please note that documents submitted will not be returned.							

<input type="checkbox"/>	Does the student have a disability and require access to Special Education (Centre for Diverse Learning) program support? If yes, please attach a copy of the students Individual Education Plan or other information indicating support requirements. (Please contact Head of Special Education Services to discuss on 4050 3074)	YES	NO
<input type="checkbox"/>	Is the student in care of Department of Communities – Child Safety? Please attach a copy of the Child Protection Order	YES	NO
<input type="checkbox"/>	Has the student been excluded from another school?	YES	NO
<input type="checkbox"/>	Has the student previously attended Cairns State High School? If so, year last attended: _____	YES	NO
<input type="checkbox"/>	Is the applicant considered legally Independent? If so, please provide supporting documentation from Centrelink	YES	NO
<input type="checkbox"/>	Is the student an interstate enrolment? If so, Australian State or Territory in which student last resided: _____	YES	NO
<input type="checkbox"/>	For all students holding a Visa please supply a copy of Visa, Passport and Birth certificate	YES	NO
<input type="checkbox"/>	For Students on a 570 / 571 Visa please apply for enrolment through Education Queensland International – eqi.com.au	YES	NO
<input type="checkbox"/>	Does the student require English as an Additional Language or Dialect (EAL/D) support? First Language: _____	YES	NO
<input type="checkbox"/>	Older sibling currently enrolled: First Name _____ Last Name _____ Year Level _____	YES	NO

Important Additional Information

1. Please note that **siblings of students currently enrolled at Cairns State High School in a program of excellence are not considered to be automatic enrolments.** Students living outside of the catchment area must apply on their own merit as on Out-of-Catchment applicant, as per the school's Enrolment Management Plan (EMP). The EMP has been endorsed by Department of Education and Training (DET) and gazetted by the Queensland Government. Student applicants outside of the school's catchment area are placed on a waiting list in order of receipt of application. This includes siblings of students who have enrolled in the school through a program of excellence.
2. **Applicants should note that a false statement/assertion about the student's principal place of residence can amount to fraud and may be reported to the police. The School Principal may repeal the decision to enrol a student under these circumstances.** Full details of the Enrolment Management Plan may be found on our website: www.cairnsshs.eq.edu.au.
3. Applicants who wish to appeal the enrolment decision must communicate with the Principal **in writing** by clearly stating the grounds on which they wish to appeal, **within 7 school days** of receipt of an official letter from the school stating the outcome of the original expression of interest application.
4. Acceptance and Assessment Process – Out-of-Catchment Expressions of Interest applications will be recorded in order of receipt, by date and time. **Applications will remain current only for the school year in which they are applying to enrol.**

Selection Requirements for Consideration for Enrolment in Programs of Excellence:

1. Students applying under the **Program of Excellence Arts** are required to attend an interview and/or audition.
2. Students applying under the **Programs of Excellence Engineering and Aerospace or International Baccalaureate** will be required to attend a selection examination.
3. Students applying under the **Program of Excellence Sport** (Basketball, Hockey and Soccer) must attend a trial for selection.
4. **Failure to attend an audition/exam or trial for any Program of Excellence will automatically void Expression of Interest.**

APPLICANT MUST COMPLETE EITHER SECTION 1 OR SECTION 2.

SECTION 1 – Complete if IN-CATCHMENT AREA entry – Please refer to EdMap <http://www.qgso.qld.gov.au/maps/edmap>

Tick if applicable

Resident in Catchment Area

Applicants applying under this category must attach photocopies of one primary source and one secondary source document and complete the enclosed Statutory Declaration – Local Catchment Area Category:

- **One primary source:**
 - Original / Certified copy of current lease (principal place of residence) extending a minimum of six months from the expected starting date at Cairns State High School; or
 - Original / Certified copy rates notice; or
 - Original / Certified copy of Settlement Statement of residential property (principal place of residence).
- **One secondary source:**
 - Original / Certified copy of recent domestic utility bill showing usage (within the last 6 months e.g. electricity, gas, water, telephone bill) with the same residential address and parent's/legal guardian's name.

Students living away from home, parents or legal guardians will need to provide:

- A statutory declaration from parent/legal guardian (available from main office or www.cairnsshs.eq.edu.au under enrolment documents) advising guardianship of student and residential address of Carer(s). Proof of residency, as listed above will also need to be provided

Parent currently employed at Cairns State High School - Name of parent/legal guardian: _____

Attach copies of two most recent School Semester Report Cards and Naplan results – required for all students.

If Special Education support required (Centre for Diverse Learning) refer to page 2

Refer to Section 3 if your child wishes to apply for a Program of Excellence

SECTION 2 – Complete if OUT-OF-CATCHMENT AREA entry (residency outside catchment area)

Tick if applicable

Attach copies of two most recent School Semester Report Cards and Naplan results – required for all students.

Applicant is to write a short statement supporting their application (max 200 words) and submit in their own hand writing.

If Special Education support required (Centre for Diverse Learning) refer to page 2

All Out-of-Catchment area applicants are encouraged to apply for enrolment through a Program of Excellence. Refer to Section 3.

SECTION 3 - PROGRAM OF EXCELLENCE – ALL APPLICANTS

A non-refundable \$100.00 audition fee is payable for students applying for a Program of Excellence.

By accepting enrolment under a Program of Excellence, students are committing to participating in the respective Centre of Excellence class both physically and financially for a minimum period of 12 months.

Application based on suitability for Programs of Excellence:

If choosing more than one option please indicate your preference e.g. 1, 2, 3

- Art
 Dance
 Drama
 Music
 Basketball
 Hockey (Yr 7 - Yr 10)
 Soccer (Yr 7 to Yr 10)
 Engineering & Aerospace (Yr 7 – Yr 10)
 International Baccalaureate (Yr 10 - Yr 12)

The Arts Art, Dance, Drama & Music	Engineering & Aerospace (Yr 7 – Yr 10) International Baccalaureate (Yr 10 -Yr 12) Yr 10 POE IB Sem 2 start only applicable for students enrolling into Italian studies	Sporting Basketball (Yr 7 – Yr 12) Hockey & Soccer (Yr 7- Yr 10 only)
<input type="checkbox"/> Attach photocopies of the two most recent Semester school reports e.g. Semester 1 - 2018 and Semester 2 – 2017 <input type="checkbox"/> Most recent NAPLAN report. <input type="checkbox"/> Musical instrument played: _____ <input type="checkbox"/> Must attend auditions on the allocated day/s or submit a digital audition on USB or disc format if unable to attend.	<input type="checkbox"/> Attach photocopies of the two most recent Semester school reports e.g. Semester 1 - 2018 and Semester 2 – 2017 An average grade of A or B is required in all core subjects <input type="checkbox"/> Most recent NAPLAN report. <input type="checkbox"/> Must attend academic test on the allocated day.	<input type="checkbox"/> Attach photocopies of the two most recent Semester school reports e.g. Semester 1 - 2018 and Semester 2 – 2017 <input type="checkbox"/> Most recent NAPLAN report. <input type="checkbox"/> Attach photocopies of documents that verify applicant's achievements in Basketball/Hockey/Soccer. <input type="checkbox"/> Must attend trials on the allocated day/s.

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QUEENSLAND
OATHS ACT 1867
STATUTORY DECLARATION

LOCAL CATCHMENT AREA CATEGORY

Applicants should note that a false statement/assertion about the student's principal place of residence may amount to an offence and may be reported to police.

The school Principal may repeal a decision to enrol a student in such circumstances.

I, _____
(Parent/Carer Name)

do solemnly and sincerely declare that:

1. I am applying for entry to Cairns State High School under the local catchment category on behalf of my child _____ (child's name) .
2. This application is made in accordance with the Cairns State High School Enrolment Management Plan.
3. All documents enclosed with my application are either originals or certified true and correct copies.
4. The address cited in the application, namely,

falls within the Local Catchment Area as defined in the Cairns State High School Enrolment Management Plan.

5. This is the address where we are residing as and is the principal place of residence of myself and my family, including my child _____ (the applicant for entry) and that this is our permanent family home.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

Signed: _____

Declared at _____ in the state of Queensland
this _____ day of _____ 20_____.

Before me _____

(Qualified Justice of the Peace or Commissioner for declarations)

Stamp of Qualified Justice
of the Peace or
Commissioner of
Declarations