



Years 7 - 12 2020 Expression of Interest for enrolment

Cairns State High School is governed by an Enrolment Management Plan which sets out the conditions under which a student may be enrolled.
Full details are available at www.cairnsshs.eq.edu.au

Please complete this form and submit to the main office along with copies of relevant paperwork. We endeavour to advise applicants of the outcome within three days of submission of the EOI. Emailed submissions will not be accepted.

A member of staff will contact you to advise the outcome of your application and, if successful, an enrolment pack will be emailed for you to complete.

DATE RECEIVED:

RECEIPT NO.:

NO.:

Student's First Name		Student's Last Name	
Date of Birth	/ /	<input type="checkbox"/> Female	<input type="checkbox"/> Male

Aboriginal Torres Strait Islander Both Aboriginal & Torres Strait Islander Neither Aboriginal nor Torres Strait Islander

Wanting to Enrol into year	<input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	Current School	
Older sibling currently at CSHS?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name of older sibling	

Parent/Legal Guardian 1 (During processing, all correspondence will be sent to Parent 1)

First & last names		Relationship to Student	
Residential address			
Phone number		Email	

Parent/Legal Guardian 2

First & last names		Relationship to student	
Residential address			
Phone number		Email	

If parents live separately, which is the primary place of residence for the child [please tick] Parent/ Legal Guardian 1 Parent/ Legal Guardian 2

INSIDE CATCHMENT

OUT OF CATCHMENT

Office use only:

<input type="checkbox"/> Statutory Declaration supplied	<input type="checkbox"/> Ed Map confirmed
<input type="checkbox"/> Primary source document supplied	<input type="checkbox"/> Proof of residency documents confirmed
<input type="checkbox"/> Secondary Source document supplied	<input type="checkbox"/> Enrolment outcome
<input type="checkbox"/> School Reports supplied	<input type="checkbox"/> Enrolment outcome advised via email
<input type="checkbox"/> NAPLAN supplied	<input type="checkbox"/> Entered in OneSchool
<input type="checkbox"/> Statement supplied	<input type="checkbox"/> Interview date/time booked

ENROLMENT CATEGORY

[please read and complete either Category 1 (A, B or C) or Category 2]

Due to restrictions, only students living permanently within the Cairns State High School catchment are eligible for enrolment in 2020. Please confirm your place of residence lies within the CSHS catchment prior to submitting your Expression of Interest.

Please refer to EdMap <http://www.qgso.qld.gov.au/maps/edmap>

Category 1 – In Catchment/automatic applicant

A **Resident in Catchment Area - see below for documents required**

1 x Primary source document

and

1 x Secondary source document

- | | |
|--|--|
| <input type="checkbox"/> Certified copy of current lease (principal place of residence) extending a minimum of six months from the expected starting date at Cairns State High School; or | <input type="checkbox"/> Certified copy of recent domestic utility bill showing usage (within the last 6 months e.g. electricity, gas, water, telephone bill) with the same residential address and parent's/legal guardian's name; or |
| <input type="checkbox"/> Certified copy rates notice; or | <input type="checkbox"/> Certified copy of electricity connection notice if recently moved |
| <input type="checkbox"/> Certified copy of Settlement Statement of residential property (principal place of residence). | |

B **Students living away from home, parents or legal guardians will need to provide:**

Proof of residency documents

- Proof of residency, as listed above will also need to be provided.
- A written statement outlining the living arrangements of the applicant

Parent currently employed at Cairns State High School

C Name of parent/legal guardian: _____

IN ADDITION

- CSHS Local Catchment Area Statutory Declaration, certified by a Justice of the Peace
- Two most recent School Semester Report Cards and Naplan results.
- If Special Education support required (students with disability) refer to page 4 for additional documents required

Refer to Category 3 if your child is applying for **Program of Excellence-International Baccalaureate in Years 11& 12**

Category 2 – Out of Catchment area application - see below for documents required

Please note-students living outside the catchment area have limited access to positions at the school. Out of catchment applications will be placed on a waiting list for the entirety of the year applied for and should there be sufficient capacity to bring in additional students, students are offered a place based on the order of their application to the school.

- Two most recent School Semester Report Cards and Naplan results – required for all students.
- Applicant is to write a short statement supporting their application (max 200 words) and submit in their own hand writing.
- If Special Education support required (students with disability) refer to page 4

Category 3 - Program of Excellence – International Baccalaureate (Years 10,11,12)

- Please indicate your interest in applying for the International Baccalaureate Diploma Programme (IBDP), to commence in Years 10 or 11 or to continue in Year 12 (dependent on subject availability).
- Please supply two most recent School Semester Report Cards and Naplan results – required for all students.
- In addition, please submit [IBDP Application form](#) located within the Enrolments page of the Cairns State High School website.

A non-refundable \$100.00 fee is payable at time of submission for students applying for the International Baccalaureate Diploma Programme.

By accepting enrolment via the International Baccalaureate Diploma Programme, students are committing to participate in the International Baccalaureate Programme both physically and financially for Years 10, 11 and 12.

Please be advised that it is a university preparatory programme and a current average grade of A or B is required in all core subjects.

Applicants will also be required to attend an academic test and interview.

Students accepted for the academic test and interview will be advised of the test/interview time and date.

Please note: We are unable to provide copying services to applicants, please provide copies at time of submission.

Does the student have an older sibling currently enrolled Name _____ Form class _____	YES	NO
Is the student in care of Department of Communities – Child Safety? Please attach a copy of the Child Protection Order	YES	NO
Has the student been excluded from another school?	YES	NO
Has the student previously attended Cairns State High School? If so, year last attended: _____	YES	NO
Is the applicant considered legally Independent? If so, please provide supporting documentation from Centrelink	YES	NO
Is the student an interstate enrolment? If so, Australian State or Territory in which student last resided: _____	YES	NO
For all students holding a Visa please supply a copy of Visa, Passport and Birth certificate	YES	NO
For Students on a 570 / 571 Visa, please apply for enrolment through Education Queensland International -eqi.com.au	YES	NO
Does the student require English as an Additional Language or Dialect (EAL/D)) support? First Language: _____	YES	NO

Important Additional Information

1. Please note that **siblings of students currently enrolled at Cairns State High School in a Program of Excellence are not considered to be automatic enrolments.** Students living outside of the catchment area must apply on their own merit as on Out-of-Catchment applicant, as per the school's Enrolment Management Plan (EMP). The EMP has been endorsed by Department of Education and Training (DET) and gazetted by the Queensland Government. Student applicants outside of the school's catchment area are placed on a waiting list in order of receipt of application. This includes siblings of students who have enrolled in the school through a Program of Excellence.
2. **Applicants should note that a false statement/assertion about the student's principal place of residence can amount to fraud and may be reported to the Police. The School Principal may repeal the decision to enrol a student under these circumstances.** Full details of the Enrolment Management Plan may be found on our website: www.cairnsshs.eq.edu.au.
3. Applicants who wish to appeal the enrolment decision must communicate with the Principal **in writing** by clearly stating the grounds on which they wish to appeal, **within 7 school days** of receipt of an official letter from the school stating the outcome of the original Expression of Interest application.
4. Acceptance and Assessment Process – Out-of-Catchment Expressions of Interest applications will be recorded in order of receipt, by date and time. **Applications will remain current only for the school year in which they are applying to enrol.**

Selection Requirements for Consideration for Enrolment in Programs of Excellence

1. Students applying under the Programs of Excellence - International Baccalaureate will be required to attend a selection examination.
2. Failure to attend an exam for any Program of Excellence will automatically void Expression of Interest.

QUEENSLAND
OATHS ACT 1867
STATUTORY DECLARATION

LOCAL CATCHMENT AREA CATEGORY

Applicants should note that a false statement/assertion about the student's principal place of residence may amount to an offence and may be reported to police.

The school Principal may repeal a decision to enrol a student in such circumstances.

I, _____
(Parent/Carer Name)

do solemnly and sincerely declare that:

1. I am applying for entry to Cairns State High School under the local catchment category on behalf of my child _____ (child's name) .
2. This application is made in accordance with the Cairns State High School Enrolment Management Plan.
3. All documents enclosed with my application are either originals or certified true and correct copies.
4. The address cited in the application, namely,

falls within the Local Catchment Area as defined in the Cairns State High School Enrolment Management Plan.

5. This is the address where we are residing as and is the principal place of residence of myself and my family, including my child _____ (the applicant for entry) and that this is our permanent family home.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

Signed: _____

Declared at _____ in the state of Queensland
this _____ day of _____ 20_____.

Before me _____

(Qualified Justice of the Peace or Commissioner for declarations)

Stamp of Qualified Justice
of the Peace or
Commissioner of
Declarations