

Cnr Sheridan & Upward Streets, Cairns, Queensland P.O. Box 5643, Cairns, Qld Australia 4870 Telephone: +61 7 4050 3033

Email: <u>studentaccounts@cairnsshs.eq.edu.au</u> Website: <u>www.cairnsshs.eq.edu.au</u>

Responsibility for School Payments

Please complete the details below so that the school can record financial responsibility for your student.

Student Details					
Student Name		Form Class			
Student Name		Form Class			
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Nominate parent/carer responsible for 100% of fees (invoices will be emailed to this person). Split payment (50/50) may only apply to parents/carers who do not reside in the same household.

	Parent/Guardian Details & Consent				
Parent/Carers' Full Name	Relationship to Student	Invoices will be split %	Signature	Date	
		Must = 100%			

Terms and Conditions

To allow the school to process this record, all parties are expected to sign.

By signing this form I/we acknowledge that ALL expenses incurred by our student including, but not limited to, school fees, excursions and camps, will automatically be split at the above percentage.

I/We also acknowledge that if one party has paid their percentage and the other party has not paid their percentage the student will not be permitted to participate in the activity or event until such time as the whole invoice is paid or paid according to the terms of an agreed Payment Plan contract.

I/We also acknowledge that our child may be denied the opportunity to participate in non-curriculum events such as Senior T-Shirt/Jersey, School Graduation and end of year activities until all accounts are paid in full.

If this record is not completed then any invoices will be incurred at 100% to the enrolling parent/guardian.

All invoices outstanding prior to this record will remain the responsibility of the enrolling parent/guardian.

Office use only:						
OneSchool updated	Date:	Initials:				

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