

Venue Hire Rates - as at 1 January 2021

Key Information:

- Standard refundable bond amount is \$1000.00, unless otherwise advised;
- For any hire where alcohol will be consumed, the activity is deemed to be (by the School) a high risk, therefore the bond is increased to \$2000.00 for Crosswell Hall, and to be assessed according to the event for the new Centenary Hall;
- All prices are subject to and inclusive of GST;
- For long term hirers you will be invoiced monthly, with a 30 day account.
- All facilities are required to be left neat and tidy otherwise a cleaning fee of \$40.00 per person per hour will be charged and deducted from the bond.
- Payment of the bond is required to be made prior to the booking being confirmed.
- Payment for the hire is required to be made 7 days prior to the date of the venue booking.
- Should a booking be cancelled for any reason, notification of the cancellation **MUST** be made 7 days in advance to avoid a booking cancellation fee of 20% of the hire fee.

Thank you for your time and consideration.

Karen Canning

Venue Coordinator

Email: FacilitiesHire@cairnsshs.eq.edu.au

Venues available for hire

Venue & Description	Hourly Hire Rate	Per Day Hire Rate
<p>Bou-Wa Centenary Hall</p> <p>Ideally suited to meeting the needs of sporting teams, the Centenary Hall opens to the training pool, oval and change room facilities.</p> <p>It would also make a great function, wedding or conference venue.</p> <ul style="list-style-type: none"> • Will accommodate 2000 people • Main space is not air-conditioned, but has large fans; • Parking available offsite surrounding the school grounds; • Outdoor covered areas adjoining which can be utilised as well. • Trestle tables and chairs are not available in this facility. All equipment needs to be hired externally, and is the responsibility of the hirer. • Access to the hall amenities is provided as a part of this fee; • Disabled access to this building. 	<p>\$300.00</p>	<p>Bond \$3,000.00</p> <p>Hall \$3,500.00</p>



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<p>Crosswell Hall</p> <ul style="list-style-type: none"> • Seats 600 people on single floor below the stage; • Air-conditioned throughout; • Food service area with bain-marie, commercial dishwasher, 2 x microwaves, urn, fridge, freezer and ample service area available on request for an additional fee; • Parking available offsite surrounding the school grounds; • Outdoor covered areas adjoining which can be utilised as well. • Trestle tables, chairs, partitions and a whiteboard available upon request for an additional fee. • Access to the hall amenities is provided as a part of this fee; • Disabled access to building. <p>Technical Equipment and Assistance Upon request:</p> <p>The Sound System and Lighting can only be accessed if you engage the school tech assistance students.</p> <p>Senior tech students operate the sound and lighting equipment at \$20.00 per student per hour with a minimum requirement of 2 hours work. A Teacher is also required to be present to supervise and assist students and is paid an honorarium of \$30.00 per hour (min 2. hours).</p> <p>Please complete the Technical Support Booking Sheet attached below.</p> <p>We would recommend a student for the sound system and 1 for the lighting, however the hirer can reduce cost by having 1 operator for both.</p>	<p>\$75.00</p> <p>Where venue is hired on a regular basis in the evenings only.</p>	<p>Hall \$650.00</p> <p>Food Service Area \$55.00</p> <p>Trestle Tables \$10.00 each</p> <p>Chairs \$15.00 per Stack (15 per stack)</p> <p>Partition Screen \$10.00</p> <p>Whiteboard \$20.00</p> <p>Data Projector & Screen \$220.00</p> <p>Amplifier & Microphone \$35.00</p> <p>Sound System \$140.00</p> <p>Lighting \$140.00</p>
<p>Mackenzie Walkway</p> <ul style="list-style-type: none"> • Large open “Rainforest” garden area; • Undercover area • Suitable for outdoor entertaining, recreation sports or extra-curricular activities; • Disabled access • Power available, and included in the fee • Excellent lighting facilities at night; and • Access to amenities is provided as a part of this fee; 	<p>\$30.00</p>	<p>\$200.00</p>



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<p>Auditorium (N Block)</p> <ul style="list-style-type: none"> • Seats 149 people in tiered auditorium seating; • Air-conditioned throughout; • Presentation equipment including Overhead projector and screen, digital lectern (with document camera) and sound and lights available as a part of facility hire; • Access to A Block amenities is available as a part of this fee; • N. B. You will need to provide your own laptop. 	\$60.00	\$450
<p>Classroom / Dance Studio</p> <ul style="list-style-type: none"> • Either standard classroom configuration of 28 desks and chairs; or • Dance Studio configuration with large open dance studio and wall to wall mirrors on one side of the room; • Access to amenities nearing the room or studio that is being hire are available as a part of this fee; • Air-conditioned. 	\$35.00	\$250
<p>Computer Classroom</p> <ul style="list-style-type: none"> • Standard classroom configuration of 28 desks and chairs; with computers • NOTE: the detailed needs and requirements for the hirer need to be discussed with our IT technical team beforehand • NOTE: Machines in the classrooms are cabled to the school network • NOTE: They do not have Wi-Fi – thus Hot Spotting won't work. • Access to amenities nearing the room that is being hire are available as a part of this fee; • Air-conditioned. 	\$40.00	\$300
<p>Catering Kitchen</p> <ul style="list-style-type: none"> • 2 x Catering Kitchens which can be hired out by external organisations upon special requests; • Kitchens are to be left in a clean and tidy state; • All rubbish is to be placed into the industrial rubbish bins near the hall; • No food stuffs are to be left in the kitchens or the school fridges on site unless a pre-existing arrangement exists. • Air-conditioned. 	\$40.00	\$300



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<p>Music Classroom</p> <ul style="list-style-type: none"> • Access to Music Classrooms which can be hired out by external organisations upon special requests; • Standard classroom configuration 28 desks and chairs; • Access to a piano / keyboard in the room and also whiteboard • Air-conditioned. 	\$40.00	\$300
<p>Undercroft Area (R Block)</p> <ul style="list-style-type: none"> • Large open undercroft area; • Suitable for recreation sports or extra-curricular activities; • Excellent lighting facilities at night; and • Access to amenities in A Block is provided as a part of this fee; 	\$30.00	\$200
<p>Sports Complex</p> <ul style="list-style-type: none"> • Indoor basketball courts with electronic scoring facilities; • Change rooms and amenities available; • Full-equipped weights room can be utilised; and • 2 classrooms seating 25 people comfortably or opened to seat 50 combined; • Main playing space is not air-conditioned, but has large fans. Classrooms are air-conditioned including the weights room. 	\$45.00	\$350
<p>Pool Hire</p> <ul style="list-style-type: none"> • 25m Swimming Pool with 6 lanes; • Change rooms and amenities available; • Hirer needs to ensure that they have a fully certified pool life guard on at all times; • This is a council legislated requirement which protects not only the swimmers but only the hirer and the school community; • Hirer needs to provide the following information to proceed with hire: <ul style="list-style-type: none"> ○ Pool / Life Guard Full Name; and ○ Pool / Life Guard certification details and certificate of currency (Including Date Achieve and Expiry Date). 	\$40.00	\$300



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<p>Oval Hire</p> <ul style="list-style-type: none"> • 1 full size playing field; • Sporting facilities such as long jump pit, shot put and discus facilities; • Hirer needs to provide their own equipment; • Access to power is from the Sports Shed on the Sheridan Street side; • Access to amenities and change room facilities can be access from the Sport Complex upon request and a potential additional hire fee. • It is noted that maintenance of the playing field takes place over the Christmas / New Year period and accordingly hires will not be permitted during this holiday period. 	<p>\$30.00 (Minimum hire 2 hours)</p>	<p>\$200</p>
<p>Storage Hire</p> <p>Cairns State High School may be able to offer some storage on a long-term basis to hirers upon request.</p> <p>This service may be available as consideration to regular hirers who do not wish to bring equipment each week. It is noted that the hirer retains responsibility for replacement of any items if they are stolen or damaged and needs to maintain their own contents insurance.</p>		<p>\$10.00 (Per Week)</p> <p>It is noted that price may increase based on the amount of storage required.</p>