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TRADITIONS



latest
INNOVATIONS

Cnr Sheridan & Upward Streets, Cairns, Queensland
P.O. Box 5643, Cairns, Qld Australia 4870
Telephone: +61 7 4050 3033
Facsimile: +61 7 4051 5972
Email: enrolments@cairnsshs.eq.edu.au
Website: www.cairnsshs.eq.edu.au

2017 Expression of Interest for Enrolment into Cairns State High School (Years 8 - 12)

Cairns State High School is governed by an Enrolment Management Plan which sets out the conditions under which a student may be enrolled. Full details are available at www.cairnsshs.eq.edu.au						Expression of Interest Form to be returned by:									
						DATE RECEIVED						NO.			
Student's First Name						Student's Last Name									
Date of Birth			/ /			<input type="checkbox"/> FEMALE			<input type="checkbox"/> MALE						
<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Neither Aboriginal nor Torres Strait Islander <input type="checkbox"/> Both Aboriginal & Torres Strait Islander															
Wanting to Enrol into		Year 8		Year 9		Year 10		Year 11		Year 12		Current Year Level			
Current School															
Parent/Legal Guardian 1/Student Details if living independently [Person responsible for school fees. All correspondence will be sent to Parent 1]															
Name						Signature									
Relationship to Student						Email									
Residential Address															
Mailing Address															
Home Phone				Mobile				Work Phone							
Parent/Legal Guardian 2 Details															
Name						Signature									
Relationship to Student						Email									
Residential Address															
Home Phone				Mobile				Work Phone							
If parents live separately which is primary place of residence for the child [please tick]						<input type="checkbox"/> Parent/Legal Guardian 1			<input type="checkbox"/> Parent/Legal Guardian 2						
ENROLMENT CATEGORY (please read and complete either Section 1 or Section 2 overleaf)															
<input type="checkbox"/> INSIDE CATCHMENT						<input type="checkbox"/> OUT OF CATCHMENT									
ATTACH A COPY OF THE APPLICANT'S MOST RECENT SEMESTER SCHOOL REPORT Please note that documents submitted will not be returned.															

- | | | | |
|--------------------------|---|------------|-----------|
| <input type="checkbox"/> | Does the student have a disability and require access to Special Education Program support?
If yes, please attach a copy of the students Individual Education Plan or other information indicating support requirements.
(Please contact Head of Special Education Services to discuss on 4050 3074) | YES | NO |
| <input type="checkbox"/> | Is the student in care of Department of Communities – Child Safety?
Please attach a copy of the Child Protection Order | YES | NO |
| <input type="checkbox"/> | Has the student been excluded or cancelled from another school? | YES | NO |
| <input type="checkbox"/> | Has the student previously attended Cairns State High School?

If so, year last attended: _____ | YES | NO |
| <input type="checkbox"/> | Is the student an interstate enrolment?

If so, Australian State or Territory in which student last resided: _____ | YES | NO |
| <input type="checkbox"/> | Is the student an international enrolment
If yes a copy of Passport and Visa documentation is required.
Students on 571 Visas are to apply through Education Queensland International – eqi.com.au | YES | NO |
| <input type="checkbox"/> | Does the student require English as An Additional Language/Dialect (EAL/D) support?

First Language: _____ | YES | NO |
| <input type="checkbox"/> | Older sibling currently enrolled:

First Name _____ Last Name _____ Year Level _____ | YES | NO |

Important Additional Information

1. Please note that **siblings of students currently enrolled at Cairns State High School in a Program of Excellence are not considered to be automatic enrolments**. Students living outside of the catchment area must apply on their own merit as an Out-of-Catchment applicant, as per the school's Enrolment Management Plan (EMP). The EMP has been endorsed by the Department of Education and Training (DET) and gazetted by the Queensland Government. Student applicants outside of the school's catchment area are placed on a waiting list in order of receipt of application. This includes siblings of students who have enrolled in the school through a program of excellence.
2. **Applicants should note that a false statement/assertion about the student's principal place of residence can amount to fraud and may be reported to the police. The School Principal may repeal the decision to enrol a student under these circumstances.** Full details of the Enrolment Management Plan may be found on the Cairns High website: www.cairnsshs.eq.edu.au.
3. Applicants who wish to appeal the enrolment decision must communicate with the Principal **in writing** clearly stating the grounds on which they wish to appeal. This must be done **within 7 school days** of receipt of an official letter from the school stating the outcome of the original expression of interest application.
4. Acceptance and Assessment Process – Out-of-Catchment Expressions of Interest applications will be recorded in order of receipt, by date and time. **Applications will remain current only for the school year in which they are applying to enrol.**

Selection Requirements for Consideration for Enrolment in Programs of Excellence

1. Students applying under the **Program of Excellence Arts** are required to attend an **interview and/or audition**.
2. Students applying under the **Programs of Excellence STEM or International Baccalaureate** will be required to attend a **selection examination**.
3. Students applying under the **Program of Excellence Sport** (Basketball, Hockey and Soccer) must attend a **trial** for selection.
4. **Failure to attend an audition/exam or trial for any Program of Excellence will automatically void Expression of Interest.**

APPLICANT MUST COMPLETE EITHER SECTION 1 OR SECTION 2.

SECTION 1 – Complete if IN-CATCHMENT AREA entry – Please refer to EdMap <http://www.qgso.qld.gov.au/maps/edmap>

Tick if applicable

Resident in Catchment Area

Applicants applying under this category **must** attach photocopies of **one primary source and one secondary source document and complete the enclosed Statutory Declaration – Local Catchment Area Category:**

- **One primary source:**
 - Original / Certified copy of current lease (principal place of residence) extending a **minimum of six months** from the expected starting date at Cairns State High School; or
 - Original / Certified copy rates notice; or
 - Original / Certified copy of unconditional sale of residential property (principal place of residence).
- **One secondary source:**
 - Original / Certified copy of recent domestic utility bill showing usage (within the last 6 months e.g. electricity, gas, water, telephone bill) with the same residential address and parent's/legal guardian's name.

Students living away from home, parents or legal guardians will need to provide:

- a statutory declaration from parent/legal guardian (available from main office or www.cairnsshs.eq.edu.au under enrolment documents) advising guardianship of student and residential address of Carer(s). Proof of residency, as listed above will also need to be provided

Parent currently employed at Cairns State High School - Name of parent/legal guardian: _____

Attach copy of most recent School Semester Report Card – required for all students.

Refer to Section 3 if your child wishes to apply for a Program of Excellence.

SECTION 2 – Complete if OUT-OF-CATCHMENT AREA entry (residency outside catchment area)

Tick if applicable

- Applicant is to write a short statement supporting their application (max 200 words) and submit in their own hand writing.
- Attach copy of most recent School Semester Report Card.
- Special Education support required (Centre for Diverse Learning) refer to page 2

Successful Out-of-Catchment applicants will be required to pay a non-refundable **Enrolment Processing Fee \$120.**

All Out-of-Catchment area applicants are encouraged to apply for enrolment through a Program of Excellence. Refer to Section 3.

SECTION 3 - PROGRAM OF EXCELLENCE – ALL APPLICANTS

If choosing more than one option please indicate your preference e.g. 1, 2, 3

- By accepting enrolment under a Program of Excellence, students are committing to participating in the respective Centre of Excellence class both physically and financially for a minimum period of 12 months.

Application based on suitability for Programs of Excellence:

- Academic – STEM
 Art
 Dance
 Drama
 Music
 Basketball
 Hockey
 Soccer (Yr 8-10)
 International Baccalaureate (Yr 10-12)
 International Student Program

Academic	The Arts	Sporting
STEM / International Baccalaureate	Art, Dance, Drama & Music	Basketball, Hockey & Soccer (Soccer years 8-10 only)
<input type="checkbox"/> Attach photocopies of the two most recent Semester school reports e.g. Semester 1 – 2016 and Semester 2 - 2015. Recommended A or B grade average is required in core subjects: English, Maths, Science and Humanities. <input type="checkbox"/> Most recent NAPLAN report. <input type="checkbox"/> Attach photocopies of other academic achievements (e.g. Certificates obtained from competitions for specific subjects). <input type="checkbox"/> Must attend academic test on the allocated day.	<input type="checkbox"/> Attach most recent Semester Report. <input type="checkbox"/> Attach photocopies of any relevant qualifications and/or achievements. <input type="checkbox"/> Indicate musical instrument played: _____ <input type="checkbox"/> Must attend auditions on the allocated day/s or submit a digital audition on USB or disc format.	<input type="checkbox"/> Attach most recent Semester Report. <input type="checkbox"/> Attach photocopies of documents that verify applicant's achievements in Basketball/Hockey/Soccer. <input type="checkbox"/> Must attend trials on the allocated day/s.

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Department of Education and Training
CRICOS Provider Number 00608A



QUEENSLAND
OATHS ACT 1867
STATUTORY DECLARATION

LOCAL CATCHMENT AREA CATEGORY

Applicants should note that a false statement/assertion about the student's principal place of residence may amount to an offence and may be reported to police.

The school Principal may repeal a decision to enrol a student in such circumstances

I, _____
(Parent/Carer Name)

do solemnly and sincerely declare that:

1. I am applying for entry to Cairns State High School under the local catchment category on behalf of my child _____ (child's name) .
2. This application is made in accordance with the Cairns State High School Enrolment Management Plan.
3. All documents enclosed with my application are either originals or certified true and correct copies.
4. The address cited in the application, namely,

falls within the Local Catchment Area as defined in the Cairns State High School Enrolment Management Plan.

5. This is the address where we are residing as and is the principal place of residence of myself and my family, including my child _____ (the applicant for entry) and that this is our permanent family home.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1967.

Signed: _____

Declared at _____ in the state of Queensland
this _____ day of _____ 20 _____.

Before me _____

(Qualified Justice of the Peace or Commissioner for declarations)

Stamp of Qualified Justice
of the Peace or
Commissioner of
Declarations