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**TRADITIONS**



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Email: [enrolments@cairnsshs.eq.edu.au](mailto:enrolments@cairnsshs.eq.edu.au)

Website: [www.cairnsshs.eq.edu.au](http://www.cairnsshs.eq.edu.au)

## Year 7 - 2017 Expression of Interest for Enrolment into Cairns State High School

Cairns State High School is governed by an Enrolment Management Plan which sets out the conditions under which a student may be enrolled. Full details are available at <a href="http://www.cairnsshs.eq.edu.au">www.cairnsshs.eq.edu.au</a>				Expression of Interest Form to be returned by:			
				DATE RECEIVED			
Student's First Name				Student's Last Name			
Date of Birth		/ /		<input type="checkbox"/> FEMALE <input type="checkbox"/> MALE			
<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Neither Aboriginal nor Torres Strait Islander <input type="checkbox"/> Both Aboriginal & Torres Strait Islander							
Wanting to Enrol into		Year 7		Current Year Level			
Current School							
<b>Parent/Legal Guardian 1 Details</b> [Person responsible for school fees. All correspondence will be sent to Parent 1]							
Name			Signature				
Relationship to Student			Email				
Residential Address							
Mailing Address							
Home Phone		Mobile		Work Phone			
<b>Parent/Legal Guardian 2 Details</b>							
Name			Signature				
Relationship to Student			Email				
Residential Address							
Home Phone		Mobile		Work Phone			
If parents live separately which is primary place of residence for the child [please tick]				<input type="checkbox"/> Parent/Legal Guardian 1		<input type="checkbox"/> Parent/Legal Guardian 2	
<b>ENROLMENT CATEGORY</b> (please read and complete either Section 1 or Section 2 overleaf)							
<input type="checkbox"/> <b>INSIDE CATCHMENT</b>				<input type="checkbox"/> <b>OUT OF CATCHMENT</b>			
<b>ATTACH A COPY OF THE APPLICANT'S MOST RECENT SEMESTER SCHOOL REPORT</b> Please note that documents submitted will not be returned.							

<input type="checkbox"/>	<b>Does the student have a disability and require access to Special Education (Centre for Diverse Learning) program support?</b> If yes, please attach a copy of the students Individual Education Plan or other information indicating support requirements. (Please contact Head of Special Education Services to discuss on 4050 3074)	YES	NO
<input type="checkbox"/>	<b>Is the student in care of Department of Communities – Child Safety?</b> Please attach a copy of the Child Protection Order	YES	NO
<input type="checkbox"/>	<b>Has the student been excluded from another school?</b>	YES	NO
<input type="checkbox"/>	<b>Has the student previously attended Cairns State High School?</b>  If so, year last attended: _____	YES	NO
<input type="checkbox"/>	<b>Is the student an interstate enrolment?</b>  If so, Australian State or Territory in which student last resided: _____	YES	NO
<input type="checkbox"/>	<b>Is the student an International enrolment</b> <i>If yes a copy of Passport and Visa documentation are required.</i> Students on 571 Visa are to apply through Education Queensland International – eqi.com.au	YES	NO
<input type="checkbox"/>	<b>Does the student require English as an Additional Language or Dialect (EAL/D) support?</b>  First Language: _____	YES	NO
<input type="checkbox"/>	<b>Older sibling</b> currently enrolled:  First Name _____ Last Name _____ Year Level _____	YES	NO

### Important Additional Information

1. Please note that **siblings of students currently enrolled at Cairns State High School in a program of excellence** are **not** considered to be **automatic enrolments**. Students living outside of the catchment area must apply on their own merit as on Out-of-Catchment applicant, as per the school's Enrolment Management Plan (EMP). The EMP has been endorsed by Department of Education and Training (DET) and gazetted by the Queensland Government. Student applicants outside of the school's catchment area are placed on a waiting list in order of receipt of application. This includes siblings of students who have enrolled in the school through a program of excellence.
2. **Applicants should note that a false statement/assertion about the student's principal place of residence can amount to fraud and may be reported to the police. The School Principal may repeal the decision to enrol a student under these circumstances.** Full details of the Enrolment Management Plan may be found on our website: [www.cairnsshs.eq.edu.au](http://www.cairnsshs.eq.edu.au).
3. Applicants who wish to appeal the enrolment decision must communicate with the Principal **in writing** by clearly stating the grounds on which they wish to appeal, **within 7 school days** of receipt of an official letter from the school stating the outcome of the original expression of interest application.
4. Acceptance and Assessment Process – Out-of-Catchment Expressions of Interest applications will be recorded in order of receipt, by date and time. **Applications will remain current only for the school year in which they are applying to enrol.**

### Selection Requirements for Consideration for Enrolment in Programs of Excellence:

1. Students applying under the **Program of Excellence Arts** are required to attend an **interview and/or audition**.
2. Students applying under the **Programs of Excellence STEM or International Baccalaureate** will be required to attend a **selection examination**.
3. Students applying under the **Program of Excellence Sport** (Basketball, Hockey and Soccer) must attend a **trial** for selection.
4. **Failure to attend an audition/exam or trial for any Program of Excellence will automatically void Expression of Interest.**

# APPLICANT MUST COMPLETE EITHER SECTION 1 OR SECTION 2.

## SECTION 1 – Complete if IN-CATCHMENT AREA entry – Please refer to EdMap <http://www.qgso.qld.gov.au/maps/edmap>

Tick if applicable

### Resident in Catchment Area

Applicants applying under this category **must** attach photocopies of **one primary source and one secondary source document and complete the enclosed Statutory Declaration – Local Catchment Area Category:**

- **One primary source:**
  - Original / Certified copy of current lease (principal place of residence) extending a **minimum of six months** from the expected starting date at Cairns State High School; or
  - Original / Certified copy rates notice; or
  - Original / Certified copy of unconditional sale of residential property (principal place of residence).
- **One secondary source:**
  - Original / Certified copy of recent domestic utility bill showing usage (within the last 6 months e.g. electricity, gas, water, telephone bill) with the same residential address and parent's/legal guardian's name.

### Students living away from home, parents or legal guardians will need to provide:

- a statutory declaration from parent/legal guardian (available from main office or [www.cairnsshs.eq.edu.au](http://www.cairnsshs.eq.edu.au) under enrolment documents) advising guardianship of student and residential address of Carer(s). Proof of residency, as listed above will also need to be provided

Parent currently employed at Cairns State High School - Name of parent/legal guardian: \_\_\_\_\_

Attach copy of most recent School Semester Report Card – required for all students.

**Refer to Section 3 if your child wishes to apply for a Program of Excellence.**

## SECTION 2 – Complete if OUT-OF-CATCHMENT AREA entry (residency outside catchment area)

Tick if applicable

Applicant is to write a short statement supporting their application (max 200 words) and submit in their own hand writing.

Attach copy of most recent School Semester Report Card.

Special Education support required (Centre for Diverse Learning) refer to page 2

Successful Out-of-Catchment applicants will be required to pay a non-refundable **Enrolment Processing Fee \$120.**

**All Out-of-Catchment area applicants are encouraged to apply for enrolment through a Program of Excellence. Refer to Section 3.**

## SECTION 3 - PROGRAM OF EXCELLENCE – ALL APPLICANTS

*If choosing more than one option please indicate your preference e.g. 1, 2, 3*

By accepting enrolment under a Program of Excellence, students are committing to participating in the respective Centre of Excellence class both physically and financially for a minimum period of 12 months.

Application based on suitability for Programs of Excellence:

- |  |                                 |                                 |  |                                |
|--|---------------------------------|---------------------------------|--|--------------------------------|
| <input type="checkbox"/> Academic – STEM | <input type="checkbox"/> Art    | <input type="checkbox"/> Dance  | <input type="checkbox"/> Drama                         | <input type="checkbox"/> Music |
| <input type="checkbox"/> Basketball      | <input type="checkbox"/> Hockey | <input type="checkbox"/> Soccer | <input type="checkbox"/> International Student Program |                                |

Academic - STEM (Science, Technology, Engineering & Mathematics)	The Arts Art, Dance, Drama & Music	Sporting Basketball, Hockey & Soccer
<input type="checkbox"/> Attach photocopies of the two most recent Semester school reports e.g. Semester 1 – 2016 and Semester 2 – 2015. Recommended A or B grade average is required in core subjects: English, Maths, Science and Humanities. <input type="checkbox"/> Most recent NAPLAN report. <input type="checkbox"/> Attach photocopies of other academic achievements (e.g. Certificates obtained from competitions for specific subjects). <input type="checkbox"/> Must attend academic test on the allocated day.	<input type="checkbox"/> Attach most recent Semester Report. <input type="checkbox"/> Attach photocopies of any relevant qualifications and/or achievements. <input type="checkbox"/> Indicate musical instrument played: _____ <input type="checkbox"/> Must attend auditions on the allocated day/s or submit a digital audition on USB or disc format.	<input type="checkbox"/> Attach most recent Semester Report. <input type="checkbox"/> Attach photocopies of documents that verify applicant's achievements in Basketball/Hockey/Soccer. <input type="checkbox"/> Must attend trials on the allocated day/s.

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Department of Education and Training  
CRICOS Provider Number 00608A

