



Annual General Meeting Tuesday 20 February 2018

1. **Meeting commenced 6.08pm**

2. **Apologies**

Shay Street, Elaine Sheeley, Karen Butterworth

Attendees

As per Attendance Register

3. **Confirmation of minutes of the 2017 Annual General Meeting**

Motion that the minutes be accepted.

Moved Glenn Burnett, **Seconded** Anne Courtney, **motion carried**

4. **Business arising from the minutes**

Nil

5. **Motion to receive and adopt the Treasurer's Report**

Moved Bill Gane, **Seconded** Mitchell Haginikitas, **motion carried**

Motion to receive and adopt the annual audited financial statements as prepared by LBA Partners Accountants

Moved Bill Gane, **Seconded** Mitchell Haginikitas, **motion carried**

6. **Motion to receive and adopt the President's Report**

Brief discussion on Centenary activities achieved. Big thanks to Rob, Carolyn, Fran, all staff and volunteers. Also thanks extended to all school staff.

Moved Bill Gane, **Seconded** Mitchell Haginikitas , **motion carried**

All memberships lapse

7. Applications for P&C membership and renewals submitted.

Motion to accept all applications

Moved Chris Zilm, **Seconded** Rob Wood, **motion carried**

8. **Election of Executive Officers:**

The School Principal, Chris Zilm presided over the election as returning officer.

President: Sole Nominee was Niels Briet.

Motion to accept the nomination of Niels Briet for President

CARRIED

Vice President: Sole Nominee was Karen Butterworth
Motion to accept the nomination of Karen Butterworth for Vice President
CARRIED

Treasurer: Sole nominee was Darren Thamm
Motion to accept the nomination of Darren Thamm as Treasurer
CARRIED

Secretary: Sole nominee was Katrina Skuse
Motion to accept the nomination of Katrina Skuse as Secretary
CARRIED

The Chair was returned to Niels Briet upon the conclusion of the election of the Executive Committee.

9. Change of signatories

Motion to effect change of bank signatories to reflect new Executive Committee
Moved Glenn Burnett, **Seconded** Bill Gane, **motion carried**

10. Confirmation of continuing sub-committees

General discussion regarding various sub-committees. Music sub-committee nominated the following members

- Chairperson – Bill Gane
- Vice-Chairperson – Nicky Neighbour
- Secretary – Glen Burnett
- Treasurer – Joanna Neville
- Uniform Officers – Emi Tomita & Tracy Kingston-Bull
- Canteen Officer – Tanya Little

Motion to confirm sub-committees and their appointed members
Moved Bill Gane, **Seconded** Chris Zilm, **Carried**

11. Presentation of budget

Draft budget was presented by Niels Briet. General discussion regarding format and content.

Draft budget for Music Sub-Committee presented by Bill Gane.

Motion to approve budgets as presented
Moved Darren Thamm, **Seconded** Katrina Skuse **Carried**

12. Appointment of Auditors

Motion to confirm Grahame Allen of LBA Partners as the auditor of the Association.
Moved Rob Wood, **Seconded** Beatrice Pienaar, **Carried**

13. Adoption of new model Constitution for 2018

Motion to adopt new model Constitution as prescribed by P & C Queensland
Moved Chris Zilm, **Seconded** Glenn Burnett, **Carried**

14. Ratification of the Student Risk Management Strategy for 2018

Motion to ratify the Student Risk Management Strategy as presented
Moved Rob Wood, **Seconded** Anne Courtney, **Carried**

15. Receipt and adoption of the School Council Chair' Annual Report for 2017

Presented by Chris Zilm. Motion to confirm School Council Chair' Annual Report
Moved Chris Zilm, **Seconded** Katrina Skuse, **Carried**

16. Receipt and endorsement of the 2018 School Budget

Presented by Tanya Hastings. Motion to endorse the 2018 School Budget
Moved Rob Wood, **Seconded** Bill Gane, **Carried**

17 Set date for 2017 AGM

AGM set as 3rd Tuesday in February which is 19th February 2019. All in favour.

18. Any other business

None noted

Close of meeting at 6:49pm.