

PLEASE USE ONE FORM PER MEMBER (RENEWABLE ANNUALLY)



CAIRNS STATE HIGH SCHOOL P&C MEMBERSHIP Annual Application/Renewal Form

Please note: If you are a caregiver (not a parent) or volunteer interested in assisting our school community but do not have a child attending CSHS, you will require a SUITABILITY BLUE CARD FOR CHILD RELATED VOLUNTEERING/EMPLOYMENT to become a P&C Member. This is available to volunteers at no charge from the Commission for Children & Young People. If you are required to hold a current blue card, please provide a copy of the card with this application form, or call into the P & C office to show your current blue card to the P & C Liaison Officer.

NAME: _____

ADDRESS: _____

PHONE: (HOME): _____ (WORK): _____

(MOBILE) _____ (FAX) _____

(EMAIL) Please print clearly: _____

CHILDREN'S NAMES AND FORM CLASS _____

PLEASE PROVIDE A PHOTOCOPY OR THE NUMBER OF YOUR SUITABILITY BLUE CARD WITH THIS APPLICATION IF YOU DO NOT HAVE CHILDREN AT THIS SCHOOL.

Blue Card Number: _____ Expiry Date: _____

Your interests in Education/P & C activities: _____

In what way would you like to contribute to the P&C: (please consider a voluntary tax deductible donation to our P & C Building Fund)

Times available for helping: _____

I agree to be bound by the constitution of the P & C, including the Code of Conduct on the reverse of this form, and by all valid resolutions passed by the Association.

Signed: _____ Date: _____

Please note the information provided above is confidential and will not be shared with any other organisation.

Please return the completed form either in person or by post to:
Cairns State High School Parents & Citizens Association, PO Box 5643, Cairns, Qld, 4870.

P & C Use Only

Liaison Officer: _____

- Blue card required
 Details/Copy provided

Date received: _____ Date accepted: _____

CAIRNS STATE HIGH SCHOOL PARENTS & CITIZENS ASSN.

Code of Conduct

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

It is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members, and they should adhere to the Code of Conduct at all times. This Code applies to all members of the P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education, Training and Employment's policies and procedures relevant to P&C Association operations.

Signature: _____ Date: _____