

Cairns State High School offers Internet access for student use. Cairns State High School aims to develop students as competent, responsible, independent users of information technology. This policy to be read in conjunction with the student BYOx Charter for Cairns State High School.

A. Educational Purpose

The school's ICT devices and computer network has been established as a limited access service for an educational purpose. Students may not use the school's network for commercial purposes. This means students may not offer, provide, or purchase products or services through the school network.

Students must also follow all Federal/State laws in their use of information technology and Education Qld (DETE) ICT Policies *.

B. Student Internet Access

All students will have access to Internet World Wide Web information resources through the available school computer rooms, learning laboratories, Library, WiFi enabled connected BYOx student devices. The network is not provided for online gaming, social media and Youtube access. N.B. Social media accounts including Facebook, Snapchat and Instagram and many online gaming sites require users to be aged 13 years and over.

Students and their parent/caregiver must sign an Account Agreement to be granted individual e-mail access to the Internet.

Parents/carers can withdraw their approval at any time for either service.

Cairns State High School reserves the right to withdraw information technology access at any time.

C. Unacceptable Uses

1. PERSONAL SAFETY

You will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, etc.

You will not agree to meet with someone you have met online.

You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

2. ILLEGAL ACTIVITIES

You will not attempt to gain unauthorised access to CSHS Network or to any other computer system through the school network or go beyond your authorised access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".

You will not make deliberate attempts to disrupt the computer system or circumvent network security or destroy data by spreading computer viruses or by any other means. These actions are illegal.

You will not use the school network to engage in any other illegal act, such as credit card fraud.

3. SYSTEM SECURITY

You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.

You will immediately notify a teacher or the system administrator if you have identified a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.

You will only run programs your teacher has authorised you to run in classroom learning environments.



You will follow the school virus protection procedures.

4. CYBERBULLYING AND INAPPROPRIATE LANGUAGE

Restrictions on inappropriate language apply to all computer use.

You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, hurtful or disrespectful language.

You will not post information that could cause damage or a danger of disruption.

You will not engage in personal attacks, including prejudicial or discriminatory attacks.

You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person.

If you are told by a person to stop sending them messages, you must stop.

You will not knowingly or recklessly post false or defamatory information about a person or organization.

5. RESPECT FOR PRIVACY

You will not forward a message that was sent to you privately without permission of the person who sent you the message.

You will not post private information about another person.

6. RESPECTING RESOURCE LIMITS.

You will use the system only for educational and career development activities and limited, high-quality, self-discovery activities.

You will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.

You will check your e-mail frequently and delete unwanted messages promptly.

You will not subscribe to discussion group mail lists or websites outside of eq.edu.au without the Principal's permission and parental consent. (within the school learning environment)

You will not participate in social networking sites or chat rooms. Blogs and wikis will only be accessible via the Learning Place.

You will not download, copy, store or play computer games on Cairns High devices or your own device during school time without permission of your teacher. The supervised game room is available during second lunch every day and is the only acceptable time and place for computer gaming.

7. PLAGIARISM AND COPYRIGHT INFRINGEMENT

You will not plagiarise the works of others. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours. When including external works they need to be referenced.

You will obey all Copyright laws. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If you are unsure whether or not you can use a work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions ask a teacher. Assume all work other than yours is copyrighted.

You may not copy copyrighted software from the school network.

You may not use the school computers and network to share copyrighted materials (Including but not limited to music, videos, games).

8. INAPPROPRIATE ACCESS TO MATERIAL

You will not use the school computers, your BYOx laptop or network to access or store material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).

If you mistakenly access inappropriate information, you should immediately tell your teacher and provide the address of the offensive site. This will protect you against a claim that you have intentionally violated this Policy.



Your parents should instruct you if there is additional material that they think it would be inappropriate for you to access. The School fully expects that you will follow your parents' instructions in this matter.

D. Your Rights

1. FREE SPEECH

The CSHS Network is considered a limited forum, similar to a school newspaper and therefore the School may restrict your speech for valid educational reasons. The School will not restrict your speech on the basis of a disagreement with the opinions you are expressing providing you have adhered to the conditions outlined in Section 4 - Cyberbullying and Inappropriate Language

2. SEARCH AND SEIZURE.

You should expect only limited privacy in the contents of your email and personal files on, or attached to the school system including USB devices.

Routine maintenance and monitoring as required by Education Department regulations may lead to discovery that you have violated this Policy or Federal/State laws.

An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or Federal/State laws.

Your parents have the right at any time to request to see the contents of your e-mail files. Offending data will be removed.

3. DUE PROCESS

The School will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through Cairns State High School computers, network and ICT devices.

In the event there is a claim that you have violated this Policy or Network User Guide in your use of the CSHS computer system, you and your parents will be provided with a written notice of the suspected violation.

E. Limitation of Liability

The School makes no guarantee that the functions or the services provided by or through the school system will be error-free or without defect. The School will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. The School is not responsible for the accuracy or quality of the information obtained through or stored on the system. The School will not be responsible for financial obligations arising through the unauthorised use of the system.

F. Personal Responsibility

When you use the Cairns State High School computer network, you are responsible for everything that you do or allow to be done in your name or on your behalf. If you give your User ID or password or allow them to be known, you are accountable for their use. Your responsibility extends to Federal / State laws and DETE (EQ) Policies.

It is the student's responsibility to make regular backup copies of school work as the school does not provide a Data Recovery Service. Loss of data cannot be used as a reason for non-submission of work.

Last reviewed 26/11/2018

C Zilm

Executive Principal

