

PLEASE PROVIDE SOME BACKGROUND INFORMATION

1. Why would you like to sit on the school council as a parent representative?

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2. What skills/expertise will you bring to the position, that contribute to the school council?

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3. What are the names and year levels of your children at the school?

Student Name: Year Level:

Student Name: Year Level:

Student Name: Year Level:

WHAT YOU NEED TO KNOW ABOUT THE CSHS SCHOOL COUNCIL

- the term of office for this position is March 2016 to December 2017
- the school council meets at CSHS two or three times per term, on Tuesdays from 4.30pm to 6.30pm
- the school council comprises ten members, including students, parents & staff.

CODE OF CONDUCT

This code of conduct sets the expected standards of conduct for all school council members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The code is intended to promote and maintain the highest standard of ethical behaviour by school council members. Members of school councils should adhere to the Code of Conduct at all times. This code applies to each member of a Queensland state school council established under the *Education (General Provisions) Act 2006*.

Integrity and Impartiality

School council members are to:

- act in the best interest of the total school community at all times
- conduct and present themselves in a professional manner
- act with courtesy and demonstrate respect for all persons, whether fellow school council members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- build open and honest communication
- represent all members of the school community
- act ethically and with integrity at all times
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- engage with the school community in a manner that is consultative, respectful and fair
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- draw upon personal and professional insight (background and experience) when reviewing information.

Promoting the Public Good

School council members accept and value their commitment to:

- be responsive to the requirements of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

Commitment to the system of government

School council members will:

- offer constructive, impartial and professional feedback when consulted regarding official school priorities, policies and decisions
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006*, and the Department of Education and Training policies and procedures relevant to school council operations.

Accountability and Transparency

School council members will:

- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- store official information securely
- not use confidential or privileged information to further personal interests.